Education Policy Committee Meeting Minutes

DATE: 10/18/2019

Members: Regina Grantham, Thomas Hanford, Maaike Oldemans, Abby Thomas, Carol Van Der Karr, Chris Widdall, Eric Edlund, Lindsey Darvin, Allyson Hasbrouck, Jade Molly, Margaret Gichuru, Laura Dunbar

Members Absent: Jeffrey Walkuski, Allyson Hasbrouck, Jade Molly,

Guests:Nancy Diller

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| **Topic** | **Comments/Discussion** | **Action** |
| **Approval of Minutes** | Review of minutes from October 4, 2019; approved |  |
| **Membership Update****Introduction** | * The chair called the meeting to order. The meeting began with introduction of the committee members.
* Welcomed one new member Laura Dunbar from the School of Arts and Sciences
* Thanked Lindsey for taking last meeting minutes
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| **Old Business** |  **Examination Week Policy Survey*** The chair stated the **Examination Week Policy Survey** had 83 respondents. Most survey responses mentioned the need to have a culminating activity during the exam week and the faculty’s discretion to determine what to do during the exam week.
* One EPC member checked other member universities examination week policy and found out that some have a more inclusive last week and referred to as the “critique and evaluation week” while the policy in SUNY is limited and indicated as “final exam week.”
* One member stated other state universities require some level of evaluation during the last week but must not be an exam.

**Course Reset Policy for Students with no time away*** Several EPC committee members attended the SRRS Advisory Group where the associate deans addressed the “time away” policy.
* The members indicated the associate deans were interested in working on fall 2020, of the “time away” policy and were also thinking of looking at the possibilities of the students who could use the policy during the spring 2020 term to get an idea of what they might see.
* One member stated there is need to roll out the policy even though there are concerns about the policy’s implementation. It is important to find out who may or may not benefit from the policy.
* The members asked the senate to review the policy for the purpose of equity.
* Can the senate recommend the associate deans to move forward so that the two policies could be implemented in a cohesive manner. Course Reset Policy and time away policy one year later?
* Members discussed for EPC to advance on the policy the associate deans will need to give feedback. Hopefully to have it in place in fall 2021, the testing to be carried out in during the semester before.
* Discussed advisement and the terms that are considered: the full academic year (compulsory terms) and the summer sessions.
* The chair stated the EPC recommends policy but in this case, the concern remains of how to make the policy fair to all students and how can a traumatic event be determined?
 | **SRRS member will update information for the testing, vetting and implementation of the policy in the share drive.** **Committee should begin review of the responses to start editing the policy.****Representative from Advisement and Transition will help with the new process for mid-point or starfish early alert process.****Implementation of two policies at the same time.** **EPC vetted the GE guidelines****Graduate Coursework Policy to be in the agenda in the next meeting.** |
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| **New Business**  | **General Education Policy*** The chair discussed the review of the GE course proposal guidelines of the General Education to create a more transparent process.
* The chair noted that the GE committee revised the GE guidelines and made minor changes in the writing that included word changes for clarity. The request was for the GE policy to be vetted by EPC.

**Graduate Coursework Policy*** The committee discussed the Graduate Coursework Policy revision that suggested language change in the Undergraduate College Catalog policy sections titled “undergraduate Students Taking 500-Level Courses for Undergraduate Credit” and “Undergraduate Students Taking 500-Level Courses for Graduate Credit.”
* The members discussed the recommendations of the graduate policy included change of the 500 policy and made it clear by changing the language used for clarity.
* Associate deans ---Substantive input was given
* Members discussed that unless with shared resources in SUNY-Cortland, a student cannot take 500 level class but can take it in Binghamton.
* Students take the classes as electives at undergraduate level.
* A member stated the Teacher Education may not be affected because of accreditation.
* A member mentioned the courses can be used at graduate level only in a combined program that is already approved.
* A member noted graduate program cannot be funded by undergraduate degree program funding.
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| **Adjourned** | 10:05am |  |
|  | Respectfully submitted by Margaret Gichuru with editing supports from Chris Widdall |  |